



!! Ek Onkar Satgur Prasad !!

# GURU NANAK DEV PUBLIC SCHOOL

Near Nishan Saheb, Guru Nanak Colony, Bidar.

Phone No. **08482 - 223883**

e-mail: [gndpschool@rediffmail.com](mailto:gndpschool@rediffmail.com) & [gndpschoolbidar@gmail.com](mailto:gndpschoolbidar@gmail.com)

Website: [www.gndpsb.edu.in](http://www.gndpsb.edu.in) (Affiliated to C.B.S.E. New Delhi)



## PROSPECTUS FOR THE ACADEMIC YEAR 2018 - 2019

1. **SCHOOL SESSION:** School re- opens on 6<sup>th</sup> June 2018 (For students). The school academic year is from 6<sup>th</sup> June 2018 to 15<sup>th</sup> April 2019. For VIII to X std academic year begins in the last week of March.
2. **SCHOOL TIMING:**

Nursery to UKG	8:30 a.m. to 1:00 p.m.
I to X std	8:15 a.m. to 2:50 p.m.
3. **SCHOOL SYLLABUS:** The school follows the CBSE syllabus from Nursery to X std with English as medium of instruction and Hindi and Kannada as languages. The school also has **State Syllabus from VIII to X std**
4. **ADMISSION :**
  - i) Admissions are open to all. Forms will be issued from 1<sup>st</sup> January 2018.
  - ii) Students seeking admission have to appear for an entrance test on the given Syllabus. Admission is granted strictly on the basis of merit.
5. **BIRTH CERTIFICATE AND TRANSFER CERTIFICATE:**
  - i) Only original birth certificate of Municipal Corporation or **Court Affidavit** for **Nursery to I std** and **Transfer Certificate** of recognized school is required for New Admission.
  - ii) Original birth Certificate/Transfer certificate will not be returned back after the admission.
  - iii) **Transfer certificate should be counter signed by AEO/BEO.** Once Transfer certificate is submitted it will not be given back for any corrections.
  - iv) The students who are taking admission in classes Nursery to I std, **caste certificate (SC/ST/OBC/BC)** of the student is compulsory.
  - v) For the classes from II to X std. Entry of caste (SC/ST/OBC/BC) is compulsory in transfer certificate.
6. **ATTENDANCE OF PUPIL :**
  - i) Attendance is compulsory on the first working day (Re-opening) of the school and on the last working day before every vacation.
  - ii) Out station leave is normally not granted. But in case of emergency, parent/guardian should come personally with an application seeking leave for their ward.
  - iii) **iii) Prior permission of the principal has to be obtained for absence of a child. If he/she is absent from the school without leave continuously for one month, the name will be struck off from the roll.**
7. **A) REGARDING TRANSFER CERTIFICATE :-**

If any student gets seat in central school, Navodaya School, Sainik School or any other school, should **pay the fees for the whole academic year.**

  - a) If parents desire to take T.C they have to apply before **31<sup>st</sup> April** otherwise fees will be charged for three months.
  - b) If applied for T.C in June, then the applicant has to pay three months fees and other charges.

**B) ADHAR CARD :-** Parents are requested to submit a Xerox copy of Adhar card of their ward & STS (Student Tracking System) No. of previous school(New Admission).

1

### **8. SCHOOL UNIFORM:**

- i)** Students must come to school in prescribed school uniform every day. Parent/guardian must ensure their wards always attend the school in neat and clean prescribed uniform.
- ii)** All the students must wear tie, belt every day.

#### **Nursery to U.K.G.**

**Girls:** - Red Checks frock with attached Tie and Black Ribbons.

**Boys:** - Red Checks shirt with attached Tie. Red half pant.

Blue Socks with Red Stripe and Black Shoes.

#### **I std to X std Girls:-**

Blue and White checks waist coat and skirt, sky blue shirt, Navy blue Leggings and Black Ribbons.

#### **I std to VI std Boys:-**

Blue and White checks waist coat and half pant sky blue shirt.

#### **VII std to X std Boys:-**

Blue and white checks waist coat, Sky blue shirt, Navy blue full pant.

Navy blue socks with sky blue coloured stripes and black shoes.

Regular uniform should be worn on all the days except on the on the following days.

**On P T Days:-** Wednesday I to X std White uniform and White Shoes/Socks & White Ribbons (Girls).

#### **On Saturday:-**

**Girls:** - House T - Shirt and Checks Skirt, Black Shoes and Blue Socks.

**Boys:** - House T – Shirts and Blue Half/Full pant (as per the prescribed uniform) Black shoes and Blue Socks.

Students both Boys and girls are not allowed to wear jewellery to school. (Long Ear-Rings, Anklet, Chain etc.) wrist watch is not allowed for I std to VII std students.

The prescribed uniform is also a must during Unit Tests, Quarterly, Half yearly and Annual Exam. Students without prescribed uniform will not be allowed to enter the examination hall and on parents meeting.

- iii)** Students should not wear color dress on birthdays.

### **9. REQUEST TO PARENTS:**

1. All the communications should be addressed to the Principal.
2. Parents are always welcome to put forth their positive suggestions or complaints for the improvement of our school and requested not to criticize any teacher in presence of their ward.
3. Please intimate in writing to the Principal any change of address or Telephone numbers immediately.
4. Visitors or parents are not allowed to meet any child during school hours without the permission of the Principal. Parents should in no case try to go up to the class rooms.
5. Parents/Guardians must see the Principal/H.M./Class Teacher on all the parents Teacher meeting to know the progress of their ward.
6. Correct contact No. of your mobile must be written in the diary to send you SMS regarding.
  1. Attendance
  2. Any important information

**10. GENERAL RULES:**

1. Student must communicate with their teachers, friends and others in English only, which is the medium of instruction of the School.
2. No valuable or undesirable articles should be brought by the students within the premises of the school campus.
3. In case of sickness or long absentees a leave letter & proper Medical Certificate should be Submitted, otherwise name of the student will be struck off from the register.
4. The school reserves the right, without assigning any reason to expel a student, if it is considered to be in the interest of the school.
5. Students must carry their Tiffin to school. Parents are not allowed to send the Tiffin during school hours this is implemented for the security of the students.

**11. DISCIPLINE:**

1. Parents must make sure that their wards attend the school regularly.
2. Students would be polite and disciplined wherever they go. They should always remember that their school is judged by their conduct. Good behavior brings good name to the school.
3. Students must be punctual to school. If they are late continuously three days they will not be allowed to attend the classes and marked as "Absent".
4. Parents are requested to check that their wards reach home in the time after school.

**12. RULES FOR FEES:**

1. Timing 8:30 a.m. to 1:00 P.m. for vacation timing 9:00 a.m. to 12 noon.
2. The Fees should be paid before the 20<sup>th</sup> of every month, fees section will be closed after 20<sup>th</sup>.
3. Fees are charged for 12 months. Fees for the months of September and October should be paid in September for the months of April and may in April.
4. All the fees should be paid by the 10<sup>th</sup> of every month failing which a fine of Rs.20.00 per month will be charged.
5. No written reminders will be sent. Hence, parents and guardians are advised to take care regarding payment of fees in time as per the fees structure of the school.
6. If fees or other dues are outstanding for more than 2 months the students will not be permitted to appear for examination and also liable to be removed from school.
7. This is an unaided institution the fees structure may be revised from time to time to meet the additional, expenses incurred by the school.
8. The admission/ any other fees should be paid in single installment.
9. **Fees once paid is not refundable under any circumstance.**
10. a) Caution Money is refundable after issuing T.C. and the students must complete one academic year.  
b) Parents should submit original receipt of caution money with an application; otherwise the same will not be refunded.

11. Bank Cheques will be accepted for payment of fees.
12. Parents should pay the fees by using **Debit Card** or **Online**.

3

**13. EXAMINATION SCHEME:**

*The School will be conducting Periodic Tests, Half yearly and Annual exams for promotion to the next class; weightage of Periodic Tests, Quarterly, Half yearly and Annual exams will be taken into consideration.*

**14. Hostel Facility:**

*We have started hostel facility in the campus of GNPS New Branch, Teachers Colony, Mailoor Road, Bidar from VIII to X standard for the convenience of the students who travel up and down every day from distant places.*

- a) *Parents must submit Original Receipt of Caution Money with application; otherwise the same will not be refunded.*
- b) *Regular student of UKG must purchase the admission form of I std by paying Rs: 50/-.*
- c) *I std to IV std students are not allowed to come on cycle.*
- d) *Fees once deposited will not be refunded under any circumstances.*
- e) *Students are not allowed to come on scooty/Bike.*

*Sd/-*  
**PRINCIPAL**  
**GURU NANAK DEV PUBLIC SCHOOL, BIDAR.**

4